

[return address or letterhead]

[date]

Chancellor Jose M. Ortiz, Ed.D.
Peralta Community College District
333 East 8th St.
Oakland, CA 94606

[e-mail: jortiz@peralta.edu]
[fax: 510-268-0604]

Dear Chancellor Ortiz:

I am writing to urge that you quickly execute a Right-of-Entry Agreement with the City of Oakland so that an important public project at Lake Merritt Channel Park can move forward.

I am a participant in the Measure DD Community Coalition, a City Council-recognized coalition with representation from many concerned community organizations. The Coalition meets regularly to provide ongoing dialogue about and oversight of Measure DD implementation.

Measure DD's next project is focused on Lake Merritt Channel improvements, but this project cannot begin until the Right-of-Entry Agreement has been executed.

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[Body: Draft your own language to cover these key points:]

- This agreement is basically the renewal of an existing agreement that has been in effect since 1982.
- The Peralta Board of Trustees authorized the Chancellor to execute the new agreement in 2008.
- The agreement has already been reviewed and approved by Peralta's attorney and the City Attorney.
- The City's project to improve Channel Park provides access and educational benefits to Laney College, as well as the public at large.
- Improvements to the water quality and public access at Lake Merritt cannot be fully realized until the project at 10th Street is constructed.
- The project is supported by Peralta staff and faculty, State Coastal Conservancy, State Resources Agency, Bay Conservation and Development Commission, and Federal, State, and Local legislators.

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Please act now to benefit the public and college by executing the Right-of-Entry Agreement with the City of Oakland.

Yours sincerely,

[signature]